



DESN3052 DESIGN PROJECTS 5B: DESIGN DIRECTIONS 2

SEMESTER 1, 2020

HOW THE PLACEMENT FEEDBACK SURVEY WORKS

Thank you for agreeing to be a placement supervisor for a student on placement as part of the University of Newcastle's DESN3052 Design Projects 5B: Design Directions 2 course. Feedback from placement supervisors is an important part of the assessment of students for the course.

Supervisor feedback is usually provided directly to the Industry Placement Coordinator via the online Feedback Survey. Once the student has completed the placement, a university staff member will email the workplace supervisor a URL link to the online Feedback form for completion.

If supervisors prefer the feedback can be provided by telephone conversation at a mutually arranged time. The Industry Placement Coordinator will telephone you and take you through the survey, recording your ratings and feedback on a survey form.

The survey asks placement supervisors to rate students on the following criteria

PERSONAL AND WORKPLACE SKILLS

Overall evaluation of personal and workplace skills:

- Punctuality
- Ability to work as part of a team
- Ability to work unsupervised
- Willingness to undertake allocated tasks
- Willingness to seek advice/ask relevant questions
- Initiative and desire to undertake independent work
- Ability to deal effectively with co-workers
- Ability to deal effectively with clients / interviews / contacts
- Demonstrated sense of responsibility

TECHNICAL/PRODUCTION SKILLS

Overall evaluation of technical/production skills:

- Technical skills/knowledge (appropriate to workplace)
- Production values/quality of work
- Understanding of professional practice
- Time management
- Understanding of importance of deadlines

ASSESSMENT OF THE STUDENT AGREEMENT

Extent to which student fulfilled the terms of the Placement Agreement. The rating scale is: POOR, FAIR, GOOD, VERY GOOD, EXCELLENT.

Under the broad categories of **Personal and Workplace Skills and Technical/Production Skills** supervisors will also be asked to provide any further comments on what they perceive to be the key strengths of the student, and any areas that may require attention or would benefit from further development.

Please contact the Industry Placement Coordinator, Bettina Hodgson, on bettina.hodgson@newcastle.edu.au if you have any questions regarding the placement.

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