



SAFE OPERATING PROCEDURE FOAM CUTTER



DO NOT use this machine unless a Technical Officer or correctly inducted staff member has instructed you in its safe use and operation and has given you permission.



Safety glasses must be worn. A P2 Mask may be required if dust is created.



Appropriate hearing protection is suggested if prolonged use is required.



Enclosed footwear with substantial uppers must be worn.



Close fitting clothing or a suitable workshop apron correctly tied and fitted is encouraged.



Long or loose hair should be tied back or contained



Remove rings, dangling jewellery

DO NOT use faulty equipment – report faults immediately via a Technical Ticket.

PRE-OPERATIONAL SAFETY CHECKS

1. Ensure you have a suitable safe work area at a good working height. Ensure there are no trip/slip hazards present.
2. Examine the tool and electrical lead for obvious damage. Do not use dull or damaged cutting blades
3. Check you have the correct blade for the job
4. Determine whether the job requires the base plate attached or detached. **if unsure refer to the tools operation manual at the QR code above.**
5. If possible mark the cutline on the work piece as a guide for cutting.
6. Ensure you are familiar with the ON/OFF switch and the lock On / lock Off function of the tool.

OPERATIONAL SAFETY CHECKS

1. If using the base plate attached for cutting, rest it on the workbench in front of the job. If base plate is removed, ensure the blades will not contact workbench or anything else under the work piece.
2. Ensure the blade is NOT in contact with the job. Squeeze trigger and allow cutter to reach operating speed, then gradually move the cutter forward, guiding the blade along the cut line. Move at a steady pace to allow the material to be cut and not distorted prior to cutting.
3. Keep fingers, hands, clothing and head etc. well clear of the cutting blades.
4. Ensure the blade comes to a complete stand still before placing the tool to rest.
5. Be cautious when cutting close to edges and be ready to take the weight of the tool as it clears the job.
6. Do not touch the blade immediately after operating as it can be hot caused by the friction of operation.

Look before you cut – inspect for live wires, powerleads

HOUSEKEEPING

1. Clean all foam debris from the tool and work area.
2. Give the blades a light spray of WD40 or Lanolin before placing the tool in storage
3. Leave the work area in a safe, clean and tidy condition.

POTENTIAL HAZARDS

- Moving sharp parts
- Dust
- Noise
- Burns (friction)
- Cuts

FORBIDDEN

- DO NOT operate this equipment under the influence of alcohol or other drugs

Date of last review: _____

Signature: _____

Relevant: Legislation/Guidelines/Standards

WHS Act 2011, WHS Regulations 2011. <https://www.safework.nsw.gov.au/>